



FOUNDATION/FONDATION

CAME Foundation – Treasurer’s Duties and Responsibilities

The Treasurer serves as an Officer with voting privileges on the CAME Foundation and is elected for a two year term and shall be eligible for re-election for one (1) additional term of two years and as such, carries out the responsibilities of an Officer of the CAME Foundation as outlined in the CAME Foundation By-Laws.

The CAME Foundation Treasurer provides leadership to the CAME Foundation Board of Directors in achieving the organization’s fiscal goals and objectives through oversight of the management of its finances in collaboration with the CAME Foundation Office. The Treasurer also administers fiscal matters of the association including preparation and monitoring of annual budgets for the Executive and membership approval. The Treasurer also ensures that the financial policies and procedures are being followed.

Overview of roles and responsibilities

- Chairs the Finance Committee
- Assists in the preparation of the annual budget
- Recommends to membership that a particular auditor be hired (or reappointed) and ensures that an auditor is appointed at each Annual General Meeting
- Oversees the preparation of yearly financial statements for presentation to the Board of Directors and membership
- Reports to the Board of Directors and general membership on finances
- Provides updates and advice on the CAME Foundation’s investments.